

Learning agreement

The template is applicable for individual learner and staff mobility in the fields of school education, vocational education and training, and adult education.

A learning agreement serves to define expected outcomes of a learning mobility, the way to achieve them, and the tasks and responsibilities of the participant, the sending organisation and hosting organisation. It is an important document to ensure quality and to build transparency and trust between the three parties involved in a mobility activity. This package will typically include:

- **Grant agreement** between the sending organisation and the participant defining the financial support to the participant and the legal framework for the mobility
- **Learning agreement** defining the conditions of implementation for the mobility activity and the expected learning outcomes
- **Learning agreement complement** issued after the activity and confirming that the activity has taken place as planned. This template is designed to meet the minimum requirements for supporting documentation defined in your project's Grant Agreement. The Learning agreement complement is not required if other issued documentation satisfies the same requirements.
- **Europass Mobility** is a standardised document designed to capture the learning outcomes achieved during a mobility period. The Europass format is recommended by the European Commission for use in Erasmus+. In case the specific activity format or other limitations require it, Europass Mobility can be complemented or replaced by other documents, including national recognition instruments.
- **Participant report** – an obligatory online questionnaire sent after the mobility to collect information about the participant's results and satisfaction.

Creating a learning agreement with each participant in individual mobility is an obligation defined in the Erasmus quality standards. The only exceptions concern activities where such an agreement is not relevant or possible: preparatory visits, invited experts, and participation in VET skills competitions. For activity type 'Courses and training' the learning agreement is optional and should never be used to duplicate existing documentation provided by the course provider for similar purposes.

This template is recommended by the European Commission as it contains the minimum elements required to ensure good quality implementation. However, you may choose to modify the template or to use a different one if you consider that it will help improve the quality of your activities. Because the agreement is likely to be written in a language that is not the main working language of all participants, we recommend using short and direct sentences or bullet points.

Erasmus+ learning agreement

1. Purpose of the learning agreement

This learning agreement defines the conditions and expected outcomes of a learning mobility organised within the framework of the Erasmus+ programme. Parties in this agreement shall abide by the programme's rules and quality standards.

2. Information about the learning mobility

Field	School education
Activity type:	Learning Mobility of Individuals
Mode:	Physical
Start date:	14.07.2024
End date:	20.07.2024

3. Parties to the learning agreement

The learning agreement is concluded between the participant in the learning mobility, the sending organisation and the hosting organisation.

3.1. Participant in the learning mobility

Full name:	MILOT CAROLINE
Address:	91, Rue des Pêcheurs 59240 DUNKERQUE - FRANCE
Email:	caroline_milot@yahoo.fr
Phone number(s):	+33 6 11 47 33 62

3.2. Sending organisation

Organisation name:	Collège Boris Vian
Address:	170 rue Victor Hugo 59210 COUDEKERQUE BRANCHE-FRANCE

3.3. Hosting organisation

Organisation name:	PLATFORM21 CENTER
Address:	Kavanjinova 9, Split, 21000 CROATIA

4. Learning context

At the sending organisation, the participant is currently working in the following capacity:

Job title:	Teacher of French, Latin and Ancient Greek
Main tasks:	<p>Teach French, Latin and Ancient Greek in a high school to 15 to 18 years old students since 2001</p> <p>Organize events in the high school</p> <p>Develop partnerships with local structures (city hall, theatre, cinema, learning center, hospital...)</p> <p>Work in collaboration with a director to write and stage theatrical performances</p> <p>Set learning objectives and develop skills for students in 2 Erasmus+ classes (15-17 years old students) based on national curricula, Erasmus+ project topics and current events since 2017</p> <p>Support the students during their mobility and organize welcome weeks</p>

5. Learning outcomes

The parties have agreed that the following learning outcomes should be achieved during the learning mobility:

Outcome 1 : Develop the observation, methodology and teaching practice plan : Teacher observation activities direct teaching activities

Relevant subject, skill or competence:	<p>Know and understand different teaching procedures, by observing the practices of our partners</p> <p>Development of a document detailing the outcome of the analysis (observation of curriculum planning, class-group dynamics, evaluation of session flow, motivational techniques, motivational teaching practices, teaching styles, ICT management, multi-cultural populations, diversity and integration of new teaching and pedagogical developments).</p> <p>Obtain a constructive critical view by individual interviews of the educational reality of the actors in the system</p> <p>Manage equal educational opportunities with students with learning difficulties and at risk of social exclusion (immigrants, disabled, dropping out of school, ULIS or SEGPA), boys or girls respect and assess the difference and learn from it</p> <p>Understand and evaluate other methodologies applied to each subject by comparing them</p> <p>Establish effective, inclusive and accepted learning and teaching methods throughout the educational community</p> <p>Develop social, civic and capacity to cooperate in a common of intervention where the topics can be covered and manage possible activities (such as conferences, seminars, workshops, extracurricular activities or practical practices). For example: presentation of our Erasmus+ projects in Assembly to teachers, explanation of the management of a budget envelope...</p> <p>Organize of appointments with logistical contacts related to the pre-established program and thematic proposals</p> <p>Validate the final agreement of the sessions and teaching actions</p> <p>Integrate holistic learning approach</p>
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	Develop students' soft skills (team work and collaboration, communication, creative thinking, and problem-solving) to improve academic success but also for success across all aspects of life Boost creativity, presentation skills and communication Motivate and engage students Develop curiosity, confidence, and cooperation Learn how to tackle disinformation and promote critical thinking
Description :	Learn how to use storytelling as a fun, stimulative strategy Series of practical workshops with a learning-by-doing approach Special emphasis placed on the importance of student-centred activities in project-based learning Drama-based activities

Outcome 2 : Develop the observation, methodology and teaching practice plan : Activities to promote the exchange of good pedagogical and digital practices

Relevant subject, skill or competence	Report on significant aspects of good teaching, methodological and school practices Know and consider other forms of sequences, organization and dissemination of content, in order to achieve a more rational organization in accordance with the approaches observed Improve accessibility of materials Create a basic protocol to exchange between participating schools Improve educational content with the use of ICTs by developing interdisciplinarity to maintain communication between partners, make good use of social networks, create presentations and produce reports Develop remote work to overcome the health crisis Know how professional qualification works Criticize operations (individual and collective) to improve them Acknowledge how to design teaching materials with the use of digital tools and online programs
Description:	Learn how to use digital tools to foster communication and evaluate arguments Incorporate digital tools to promote critical and creative thinking

Outcome 3 : Develop the immersion plan and language practice

Relevant subject, skill or competence	Establish an inventory of its strengths and weaknesses with regard to language teaching and also its way of integrating it into non-linguistic subjects Improve knowledge of other languages and cultures, paying particular attention to less studied ones Increase interest in mastering a foreign language Discover the constitution of language competence groups Increase contact as a constant opportunity for individual and collective improvement Raise native and foreign languages through real communication situations (mobility, emails, facetime)
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	Develop language skills to introduce oneself, discuss, reach level A2 B1 B2 Improve didactics (analysis, methodology, activities, motivation, evaluation, problem solving) Respect linguistic pluralism and mobilize against its disappearance Language learning
Description:	Lectures, discussions, group work, presentations, exercises, study visits, video-presentation, audiovisual tools, practical implementations, second language teaching

Outcome 4 : Develop the plan for participation in cultural, extracurricular and sports activities

Relevant subject, skill or competence	Know and try different educational systems, through a detailed comparative analysis in the host countries Explore and understand new aspects of organizations, including schedules, session length, student reports in class Learn about different realities in dealing with the diversity of operations and curricula, if there are initiatives similar to our programs Support the development of an integrative approach to learn through group work, extra-curricular, cultural and sports activities, short initiatives and ideas for shared innovative teaching methods Enhance creative talents by producing manual and intellectual activities Develop among teachers the capacity to cooperate with each other, with students' families and with the outside world by exchanging experiences, discussions and presentations
Description:	Lectures, discussions, group work, presentations, exercises, study visits, video-presentation, audiovisual tools, practical implementations, second language teaching

Outcome 5 : Developing the feeling of European citizenship

Relevant subject, skill or competence	Know and try different educational systems, through a detailed comparative analysis in the host countries Explore and understand new aspects of organizations, including schedules, session length, student reports in class Learn about different realities in dealing with the diversity of operations and curricula, if there are initiatives similar to our programs Support the development of an integrative approach to learn through group work, extra-curricular, cultural and sports activities, short initiatives and ideas for shared innovative teaching methods Enhance creative talents by producing manual and intellectual activities Develop among teachers the capacity to cooperate with each other, with students' families and with the outside world by exchanging experiences, discussions and presentations
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	<p>Consider the European reality as a value that must be integrated into everyday life</p> <p>Understand the links with other European realities as a constant source of enrichment</p> <p>Increase this dimension through contact with other cultures</p> <p>Undermine the fear of the others</p> <p>Have a positive impact on personal development, health, motivation and future professional life around active European citizenship</p> <p>Promote solidarity awareness, social volunteerism and respect for diversity</p> <p>Popularize the culture of countries and promote tolerance by engaging in these mobilities.</p> <p>Support applications by addressing the lack of ambition</p> <p>Conceive the European area as an open field in education</p> <p>Compare and promote European projects in different places</p>
Description:	<p>Lectures, discussions, group work, presentations, exercises, study visits, video-presentation, audiovisual tools, practical implementations, second language teaching</p>

6. Learning programme and tasks

To achieve the agreed learning outcomes, the participant will complete the following activities and tasks during their mobility activity.

Activity / task 1: Day 1 – Introduction to the course	
Description :	<ul style="list-style-type: none"> • Welcome event; presenting participants, their schools, cities, countries • Presenting host organization and the city • Getting to know each other: Icebreakers • Introduction to the course and the schedule: "Soft Skills for 21st Century: 4Cs – Communication, Collaboration, Critical Thinking, Creativity"
Activity / task 2: Day 2 – New active learning paradigm	
Description:	<ul style="list-style-type: none"> • Reinventing the classroom experience: Skills and techniques for modern educators • Developing soft skills vs. hard skills, encouraging holistic learning approach • Stimulating creativity, flipping your perspective • Guided walking tour
Activity / task 3: Day 3 – Critical thinking, ethics and tackling disinformation	
Description:	<ul style="list-style-type: none"> • Reflecting, reasoning and media literacy • Analysing data, evaluating arguments, drawing conclusions from evidence • Promoting critical and creative thinking across your school

Activity / task 4: Day 4 – Stimulate debates, creative thinking and communication with digital tools

Description :	<ul style="list-style-type: none"> • Boosting conversation skills, promoting teamwork and active listening • Teaching turn taking and evaluating an argument • Introducing interactive digital tools: <i>Mentimeter</i> and <i>Flip</i>
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Activity / task 5: Day 5 – Developing soft skills with Project-based Learning

Description :	<ul style="list-style-type: none"> • Presenting PBL: research, planning, execution, and evaluation • Student-centred concept, active work on real world project • Focus on problem-solving, critical thinking, collaboration and communication • Teaching leadership, time management and creativity
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Activity / task 6: Day 6 – Diversifying your teaching methods

Description :	<ul style="list-style-type: none"> • Learning to capture your students' attention with storytelling • Benefits of drama-based activities in the classroom for soft skills development • Building confidence, developing creativity, improving verbal and non-verbal communication skills • Encouraging teamwork and collaboration
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Activity / task 7: Day 7 – Course closure and evaluation

Description :	<ul style="list-style-type: none"> • Reflecting on the course and what we have learned from the past week • Course evaluation • Erasmus+ Certificate award ceremony
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7. Monitoring, mentoring and support during the activity

7.1. Responsible persons at the hosting organisation

The following person(s) at the hosting organisation are tasked with introducing the participant to their activities and tasks at the hosting organisation, providing practical support, monitoring their learning progress, supporting them to achieve the expected learning outcomes, and helping them to integrate into the daily routines and the social context at the hosting organisation.

Full name:	PLATFORM21 CENTER Ana Mladina Puljak
Job title:	Head of Training
Email:	info@erasmus.courses

Phone number(s):	+385 91 158 5858
Responsibilities:	The participant will communicate with the course provider before taking part in the course, in order to prepare for the course itself and the trip abroad. The teacher trainer from the receiving institution will send the definite course schedule approximately two weeks before the course to the course participants. The Mentor/ Contact for administrative matters/ Emergency contact will monitor the participant's work and her progress during the course and will communicate with the participant on a daily basis.

7.2. Responsible persons at the sending organisation

The following person(s) at the sending organisation are tasked with following the participants' progress and providing content or practical support from the side of the sending organisation.

Full name:	TONDEUR Fabrice
Job title:	Coordinateur Erasmus+
Email:	erasmusborisvian@gmail.com
Phone number(s):	+33679541587
Responsibilities:	Mentor (main content supervisor in France) Contact for administrative matters and emergency Webmaster for diffusion of results on social networks, websites and follower for management of mobilities and all communications. Responsible of global organization and contact between the hosting/ visiting schools and the National Agency

7.3. Accompanying persons

"Not applicable"

7.4. Mentoring and monitoring arrangements

As a minimum, the monitoring and mentoring arrangements will include the following activities:

- Scheduled consultations between the participants and the mentor from the sending institution.
- Consultations between the mentors at the hosting and sending institutions.
- Periodical reviews of the learning outcomes and completed tasks.
- Financial issues will be managed by the accountancy department.
- Report of the participant after the mobility.
- Documents that support the mobility of individuals will be prepared before the course.

8. Evaluation of learning outcomes

After the mobility activity, the participant's learning outcomes will be assessed in the following way:

Evaluation format:

Structured report

Evaluation criteria:

The participant will present the results of the course during the teachers meeting in the form of PowerPoint presentation.

Evaluation procedures:

The evaluation process is going to take place at the hosting institution as well as via EU survey tool. The evaluator at the hosting institution is going to be the Principal of the school.

The results are going to be transmitted between the hosting and the sending Institutions via e-mail.

9. Recognition of learning outcomes

The learning outcomes attained by the participant will be recognised in the following way:

Recognition conditions:

The participant will be awarded the Certificate of Attendance under condition of attending at least 95% of the scheduled classes.

Recognition procedures:

The principal of the sending institution will be responsible for the recognition process.

Recognition documentation:

The receiving institution will issue an Attendance Certificate for the course participant at the end of the course. The participant will fill in an online Participant Report Form via EU Survey tool after the end of the Erasmus+ mobility.

10. Reintegration at the sending organisation

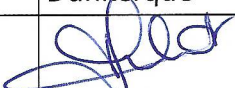
"Not applicable"

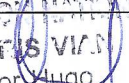
11. Additional provisions

"Not applicable"

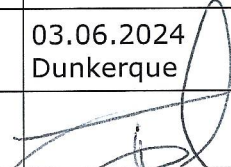
12. Signatures


The signatories confirm that they understood and approve the content of this agreement.

Participant	
Full name:	MILOT Caroline
Date and place:	03.06.2024 Dunkerque
Signature:	

For sending organisation	
Full name:	COLLEGE Boris Vian Coudekerque- Branche, FRANCE
Position:	Headmaster
Date and place:	03.06.2024 Coudekerque- Branche
Signature:	

MINISTRE DE L'ÉDUCATION NATIONALE
 COLLEGE BORIS VIAN
 170, rue Victor Hugo
 59210 COUDEKERQUE-BRANCHE
 Tél. 03 20 24 90 50 - Fax 03 20 24 90 51

Participant's legal guardian	
Full name:	TONDEUR Fabrice
Date and place:	03.06.2024 Dunkerque
Signature:	

For hosting organisation	
Full name:	H.W.T.d.o.o. Platform21 Center Ana Mladina Puljak
Position:	Head of Training
Date and place:	14/7/2024
Signature:	

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