

## Learning agreement

The template is applicable for individual learner and staff mobility in the fields of school education, vocational education and training, and adult education.

A learning agreement serves to define expected outcomes of a learning mobility, the way to achieve them, and the tasks and responsibilities of the participant, the sending organisation and hosting organisation. It is an important document to ensure quality and to build transparency and trust between the three parties involved in a mobility activity. This package will typically include:

- **Grant agreement** between the sending organisation and the participant defining the financial support to the participant and the legal framework for the mobility
- **Learning agreement** defining the conditions of implementation for the mobility activity and the expected learning outcomes
- **Learning agreement complement** issued after the activity and confirming that the activity has taken place as planned. This template is designed to meet the minimum requirements for supporting documentation defined in your project's Grant Agreement. The Learning agreement complement is not required if other issued documentation satisfies the same requirements.
- **Europass Mobility** is a standardised document designed to capture the learning outcomes achieved during a mobility period. The Europass format is recommended by the European Commission for use in Erasmus+. In case the specific activity format or other limitations require it, Europass Mobility can be complemented or replaced by other documents, including national recognition instruments.
- **Participant report** – an obligatory online questionnaire sent after the mobility to collect information about the participant's results and satisfaction.

Creating a learning agreement with each participant in individual mobility is an obligation defined in the Erasmus quality standards. The only exceptions concern activities where such an agreement is not relevant or possible: preparatory visits, invited experts, and participation in VET skills competitions. For activity type 'Courses and training' the learning agreement is optional and should never be used to duplicate existing documentation provided by the course provider for similar purposes.

This template is recommended by the European Commission as it contains the minimum elements required to ensure good quality implementation. However, you may choose to modify the template or to use a different one if you consider that it will help improve the quality of your activities. Because the agreement is likely to be written in a language that is not the main working language of all participants, we recommend using short and direct sentences or bullet points.

# Erasmus+ learning agreement

## 1. Purpose of the learning agreement

This learning agreement defines the conditions and expected outcomes of a learning mobility organised within the framework of the Erasmus+ programme. Parties in this agreement shall abide by the programme's rules and quality standards.

## 2. Information about the learning mobility

Field	<b>School education</b>
Activity type:	<b>Learning Mobility of Individuals</b>
Mode:	<b>Physical</b>
Start date:	<b>October 15th</b>
End date:	<b>October 24 th</b>

## 3. Parties to the learning agreement

The learning agreement is concluded between the participant in the learning mobility, the sending organisation and the hosting organisation.

### 3.1. Participant in the learning mobility

Full name:	ROBACHE-BAILLON Annie
Address:	5 chemin de la place. 59380 QUAEDYPRE
Email:	annie.robache@ac-lille.fr
Phone number(s):	06 23 58 60 05

### 3.2. Sending organisation

Organisation name:	Collège Boris Vian
Address:	170 rue Victor Hugo 59210 COUDEKERQUE BRANCHE-FRANCE

### 3.3. Hosting organisation

Organisation name:	<b>PAPAGALLO</b>
Address:	Administrative Coordinator International Office Maksima TTC Teslina 16A 21000 Split, Croatia www.erasmuscoursescroatia.com

#### 4. Learning context

At the sending organisation, the participant is currently working in the following capacity:	
Job title:	<i>Headteacher</i>
Main tasks:	<i>Organize the time table of pupils, students et teachers To prepare for exams. To propose new projects</i>

#### 5. Learning outcomes

The parties have agreed that the following learning outcomes should be achieved during the learning mobility:

<b>Outcome 1: Develop the observation, methodology and teaching practice plan: teacher observation activities direct teaching activities</b>	
Relevant subject, skill or competence:	<p>Know and understand different teaching procedures, by observing the practices of our partners</p> <p>Development of a document detailing the outcome of the analysis (observation of curriculum planning, class-group dynamics, evaluation of session flow, motivational techniques, motivational teaching practices, teaching styles, ICT management, multi-cultural populations, diversity and integration of new teaching and pedagogical developments).</p> <p>Obtain a constructive critical view by individual interviews of the educational reality of the actors in the system</p> <p>Managing equal educational opportunities with students with learning difficulties and at risk of social exclusion (immigrants, disabled, dropping out of school, ULIS or SEGPA), boys or girls respecting and assessing the difference and learning from it.</p> <p>Understand and evaluate other methodologies applied to each subject by comparing them</p> <p>Establish effective, inclusive and accepted learning and teaching methods throughout the educational community</p> <p>Develop social, civic and capacity to cooperate in a common of intervention where the topics can be covered and manage possible activities (such as conferences, seminars, workshops, extracurricular activities or practical practices). For example: presentation of our Erasmus+ projects in Assembly to teachers, explanation of the management of a budget envelope...</p> <p>Organize of appointments with logistical contacts related to the pre-established program and thematic proposals.</p> <p>Validate the final agreement of the sessions and teaching actions</p>
Description : / Description:	<p><b><i>I participated in an activity with a Magic floor interactive floor projection and a goosechase to revise english.</i></b></p> <p><b><i>This interactive mat and a "goosechase" allow students to be active in the classroom or on the outside</i></b></p>

	<b><i>Those exercises allow people to create engaging, delightful and out of the ordinary interactive experiences</i></b>
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**Outcome 2: Develop the observation, methodology and teaching practice plan: activities to promote the exchange of good pedagogical and digital practices**

Relevant subject, skill or competence	<p>To report on significant aspects of good teaching, methodological and school practices.</p> <p>Know and consider other forms of sequences, organization and dissemination of content, in order to achieve a more rational organization in accordance with the approaches observed</p> <p>Improve accessibility of materials</p> <p>Create a basic protocol to exchange between participating schools.</p> <p>Improve educational content with the use of ICTs by developing interdisciplinarity to maintain communication between partners, make good use of social networks, create presentations and produce reports</p> <p>Developing remote work to overcome the health crisis</p> <p>Know how professional qualification works</p> <p>Criticize operations (individual and collective) to improve them</p>
Description:	<b><i>Every day, the trainees are in activity with the others wich favour the exchanges</i></b>

**Outcome 3: Develop the immersion plan and language practice**

Relevant subject, skill or competence	<p>To establish an inventory of its strengths and weaknesses with regard to language teaching and also its way of integrating it into non-linguistic subjects</p> <p>Improve knowledge of other languages and cultures, paying particular attention to less studied ones.</p> <p>Increase interest in mastering a foreign language</p> <p>Discover the constitution of language competence groups</p> <p>Increasing contact as a constant opportunity for individual and collective improvement</p> <p>Raising native and foreign languages through real communication situations (Mobility, emails, Facetime)</p> <p>Develop language skills to introduce oneself, discuss, reach level A2 B1 B2</p> <p>Improve didactics (analysis, methodology, activities, motivation, evaluation, problem solving)</p> <p>Respect linguistic pluralism and mobilize against its disappearance</p>
Description:	<p><i>During the course, the trainees improve their English skills proficiency in practical activities : English language:</i></p> <p><i>Icebreaking games &amp; activities</i></p> <p><i>Making Small Talk and Conversational Competencies</i></p> <p><i>find Someone Who...?/ Conversation to et to Know Each other</i></p>

<b>Outcome 4: Develop the plan for participation in cultural, extracurricular and sports activities</b>	
Relevant subject, skill or competence	<p>To know and try different educational systems, through a detailed comparative analysis in the host countries</p> <p>Explore and understand new aspects of organizations, including schedules, session length, student reports in class</p> <p>Learn about different realities in dealing with the diversity of operations and curricula, if there are initiatives similar to our programs</p> <p>Support the development of an integrative approach to learn through group work, extra-curricular, cultural and sports activities, short initiatives and ideas for shared innovative teaching methods</p> <p>Enhance creative talents by producing manual and intellectual activities</p> <p>Develop among teachers the capacity to cooperate with each other, with students' families and with the outside world by exchanging experiences, discussions and presentations.</p>
Description:	By exchanging experiences, discussions and presentations, Teachers can share their experience on the personal work of teachers and on the difficulty of really working in a team and on the care of students with difficulties such as dyslexia.

<b>Outcome 5: Developing the feeling of European citizenship</b>	
Relevant subject, skill or competence	<p>Promoting European interculturality in sending and receiving structures</p> <p>Considering the European reality as a value that must be integrated into everyday life</p> <p>Understanding the links with other European realities as a constant source of enrichment</p> <p>Increasing this dimension through contact with other cultures</p> <p>Undermining the fear of the others</p> <p>Have a positive impact on personal development, health, motivation and future professional life around active European citizenship</p> <p>Promote solidarity awareness, social volunteerism and respect for diversity</p> <p>Popularize the culture of countries and promote tolerance by engaging in these mobilities.</p> <p>Supporting applications by addressing the lack of ambition</p> <p>Conceiving the European area as an open field in education</p> <p>Compare and promote European projects in different places</p>
Description:	<p>Trainees from different courses see each other during breaks or cultural activities, which promotes exchanges with the 9 nationalities (Estonia, Lithuania, Germany, France (metropolis and Reunion Island), Spain, Portugal, Sweden, present from 15 to October 24, 2022 in Split</p> <p>In the intensive English course only 3 nationalities were represented (Lithuania, Portugal, and France)</p>

## 6. Learning programme and tasks

To achieve the agreed learning outcomes, the participant will complete the following activities and tasks during their mobility activity.

<b>Activity / task 1:</b> <b>Report of the course Day 1 Page n° ??? OR Topic 1 of activities of the week</b>	
Description:	the schedule is detailed in a document sent]

<b>Activity / task 2:</b> <b>Report of the course Day 2 Page n° ??? OR Topic 2 of activities of the week</b>	
Description:	the schedule is detailed in a document sent

<b>Activity / task 3:</b> <b>Report of the course Day 1 Page n° ??? OR Topic 1 of activities of the week</b>	
Description:	the schedule is detailed in a document sent

<b>Activity / task 4:</b> <b>Report of the course Day 1 Page n° ??? OR Topic 1 of activities of the week</b>	
Description : / Description:	the schedule is detailed in a document sent

<b>Activity / task 5:</b> <b>Report of the course Day 1 Page n° ??? OR Topic 1 of activities of the week</b>	
Description : / Description:	the schedule is detailed in a document sent

## 7. Monitoring, mentoring and support during the activity

### 7.1. Responsible persons at the hosting organisation

The following person(s) at the hosting organisation are tasked with introducing the participant to their activities and tasks at the hosting organisation, providing practical support, monitoring their learning progress, supporting them to achieve the expected learning outcomes, and helping them to integrate into the daily routines and the social context at the hosting organisation.

Full name:	Reić Maša
Job title:	Studies director
Email:	info@erasmuscoursescroatia.com
Phone number(s):	
Responsibilities:	The participant will communicate with the course provider before taking part in the course, in order to prepare for the course itself and the trip abroad. The teacher trainer from the receiving institution will send the definite course schedule approximately two

	weeks before the course to the course participants. The Mentor/ Contact for administrative matters/ Emergency contact will monitor the participant 's work and her progress during the course and will communicate with the participant on a daily basis.
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## 7.2. Responsible persons at the sending organisation

The following person(s) at the sending organisation are tasked with following the participants' progress and providing content or practical support from the side of the sending organisation.

Full name:	TONDEUR Fabrice
Job title:	Coordinateur Erasmus+
Email:	erasmusborisvian@gmail.com
Phone number(s):	+33679541587
Responsibilities:	Mentor (main content supervisor in France) Contact for administrative matters and emergency Webmaster for diffusion of results on social networks, websites and follower for management of mobilities and all communications. Responsible of global organization and contact between the hosting/ visiting schools and the National Agency

## 7.3. Accompanying persons

"Not applicable"

## 7.4. Mentoring and monitoring arrangements

As a minimum, the monitoring and mentoring arrangements will include the following activities:

- Scheduled consultations between the participants and the mentor from the sending institution.
- Consultations between the mentors at the hosting and sending institutions.
- Periodical reviews of the learning outcomes and completed tasks.
- Financial issues will be managed by the accountancy department.
- Report of the participant after the mobility.
- Documents that support the mobility of individuals will be prepared before the course.

## 8. Evaluation of learning outcomes

After the mobility activity, the participant's learning outcomes will be assessed in the following way:

<b>Evaluation format:</b>
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Structured report
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<b>Evaluation criteria:</b>
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The participant will present the results of the course during the teachers meeting in the form of PowerPoint presentation.
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<b>Evaluation procedures:</b>
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The evaluation process is going to take place at the hosting institution as well as via EU survey tool. The evaluator at the hosting institution is going to be the Principal of the school. The results are going to be transmitted between the hosting and the sending Institutions via e-mail.
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## 9. Recognition of learning outcomes

The learning outcomes attained by the participant will be recognised in the following way:

<b>Recognition conditions:</b>
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The participant will be awarded the Certificate of Attendance under condition of attending at least 95% of the scheduled classes.
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<b>Recognition procedures:</b>
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The principal of the sending institution will be responsible for the recognition process.
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<b>Recognition documentation:</b>
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The receiving institution will issue an Attendance Certificate for the course participant at the end of the course. The participant will fill in an online Participant Report Form via EU Survey tool after the end of the Erasmus+ mobility.
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## 10. Reintegration at the sending organisation

"Not applicable"


## 11. Additional provisions


"Not applicable"



## 12. Signatures

The signatories confirm that they understood and approve the content of this agreement.

Participant	
Full name:	ROBACHE-BAILLON VICE PRINCIPAL
Date and place:	SPLIT, 25/10/2022
Signature:	

Participant's legal guardian	
Full name:	TONDEUR Fabrice
Date and place:	Dunkerque, le 25/10/2022
Signature:	

For sending organisation	
Full name:	DEKERVEL Danièle
Position:	Principal
Date and place:	Coudekerque Branche, le 25/10/2022
Signature:	

For hosting organisation	
Full name:	Maša Reić
Position:	Director of Studies
Date and place:	8/11/2022, Split
Signature:	